

**STATE OF TEXAS:**

**COUNTY OF MILAM:**

**BE IT REMEMBERED, that on Monday, the 15th day of October A. D. 2013, the Commissioners' Court of Milam County, Texas, convened in Regular Session in the Commissioners' Courtroom, Milam County Courthouse, 102 S. Fannin, Cameron Texas, with the following members of the Court present, to-wit:**

**DAVID BARKEMEYER, COUNTY JUDGE**

**CHUCK BALCH, COMMISSIONER PRECINCT NO.1**

**KENNETH HOLLAS, COMMISSIONER PRECINCT NO. 2**

**JOHN FISHER, COMMISSIONER PRECINCT NO. 3**

**JEFF MUEGGE, COMMISSIONER PRECINCT NO. 4**

**BARBARA VANSAN, COUNTY CLERK**

**Others present, to-wit  
John Redington, Legal Counsel**

**And the proclamation having been made the Court was in session, the following business came on to be considered:**

**#1 – CALL MEETING TO ORDER & ESTABLISH QUORUM – 10:00 a.m. - All Present**

**#2 – PLEDGE OF ALLEGIANCE – U. S. Flag. “Honor the Texas Flag”, I pledge allegiance to thee, Texas, one State, Under God, one and indivisible**

**#3 – MINUTES – Motion by Commissioner Muegge, seconded by Commissioner Hollas to approve the September 23 2013 meeting minutes as presented to the court. This motion having been put to vote prevailed, the vote being unanimous.**

**#4 – PUBLIC PARTICIPATION – None**

**#5 – FINANCIAL / AUDITORS REPORT – Refer to the POWER POINT on the Milam County website.**

**Without the murder trial – trial started today with calling 500 jurors; go into next year with good amount even paying murder trial – all departments doing good job controlling expenses**

**#6 – TREASURERS REPORT** – Refer to the POWER POINT on the Milam County Website.

**#7 - JP OFFICE FINANCIAL UPDATE** – Refer to the Power Point on the Milam County Website.

**#8 – COMMISSIONERS PRECINCT UPDATES –**

**Pct 1 –CR422 finished, gravel 4.5 miles; CR424 1.5 miles gravel; CR222 & 413 regular maintenance**

**Pct 2 – hauling gravel; 264A & 267 culvert; maintenance work**

**Pct 3 – gravel; CR330; mowing, spraying, routine**

**Pct 4 – gravel; culverts; wash outs**

**#9 – COURT UPDATE** – Refer to the POWER POINT on the Milam County Website.

**Judge - Susanne (County Court Criminal Clerk) has been cleaning cases back 10 to 15 years; pleased with progress**

**#10 – COUNTY CLERK’S DEPARTMENT PRESENTATION –**

- **Presentation by Barbara Vansa, County Clerk –**
- **Introduction to office personnel – All ladies are cross-trained -**
  - **Susanne Gelner - Criminal**
  - **Jodi Morgan – Finances, Civil & Brands**
  - **Linda Hall – Official Records**
  - **Esther Vargas – Probate & Guardianship**
  - **Sherry Mueck – Elections**
  - **Linda Acosta – Records Management**
- **Read highlights from the brochure “Duties of the County Clerk”.**
  - **The History of the County Clerk (in general);**
  - **Continuing Education – County Clerk required to have 20 hours each year;**
  - **Responsibilities of the County Clerk – record keeper of the most information affecting our lives;**
  - **Clerk of All Misdemeanor Courts including Juvenile which County Court in Milam County does not handle;**
  - **Clerk of the Commissioners Court;**
  - **Recorder of Official Records;**
  - **Elections – Sherry talked about the new Voter ID Law;**

- **Finances;**
- **Vital Records – Birth, death, marriage, notation of death on birth certificates when someone dies that was born in Milam County;**
- **Miscellaneous – Brands, Military Records, Posting Notices, Foreclosure Notices**
- **There are many other duties the County Clerk is responsible for even though some of them we may not have done in the past 30 years or maybe just once or twice, these laws are for all counties in Texas not only Milam County so they may differ from county to county.**
- **Each of the Ladies gave a brief of their duties**
- **Open for Questions –**
  - **Judge asked about file dates for candidates**
- **Vansa “we invite you to come visit our office anytime”.**

**#11 – BURN BAN** – Motion by Commissioner Muegge, seconded by Commissioner Balch to keep the burn ban off. This motion having been put to vote prevailed, the vote being unanimous.

Henry Horelica talked with several fire chiefs & they are in agreeance to keep the Burn ban off.

**#12 – CERTIFICATE OF COMPLETION PCT 3** - Motion by Judge Barkemeyer, seconded by Commissioner Balch to accept the certificate of completion for JOHN FISHER, COMMISSIONER PRECINCT 3 for the Public Information Act and Open Meetings Act. This motion having been put to vote prevailed, the vote being unanimous.

**#13 - CERTIFICATE OF COMPLETION PCT 4** - Motion by Judge Barkemeyer, seconded by Commissioner Balch to accept the certificate of completion for JEFF MUEGGE, COMMISSIONER PRECINCT 4 for the Public Information Act. This motion having been put to vote prevailed, the vote being unanimous.

**#14 – ELECTION / RESIGNATION** – Motion by Commissioner Fisher, seconded by Commissioner Muegge to accept the resignation of LES DAVENPORT, PCT. 318 Election Judge. This motion having been put to vote prevailed, the vote being unanimous.

**#15 – ELECTION / CHARGES / ENTITIES** – Motion by Judge Barkemeyer, seconded by Commissioner Balch for Milam County to compensate the employees who work the Entities elections at their hourly rate; can comp them if employee asks & no reimbursement from the entities. This motion having been put to vote prevailed, the vote being unanimous.

- September 20, 2013 Vansa sent the Cities & Schools a letter stating they would be responsible for Sherry's pay while she works their election. Several contacted the Judge & Commissioner Muegge regarding this letter.
- October 11, 2013 Diane Cecil, TAC representative held a meeting for the Milam County elected & appointed officials. Vansa asked what the legal was regarding this issue. Cecil stated because they are employees of Milam County, Milam County is responsible in seeing they are are paid or receive comp – the County can bill the cities & schools for the employees hourly rate, Social Security, retirement & FICA; if yes, we need to do an Inter-Local Agreement between each.

**#16 – COUNTY POLICY FOR DEDICATION & ACCEPTANCE OF ROAD & RIGHT-OF-WAY** – Motion by Commissioner Hollas, seconded by Commissioner Muegge to accept the County Policy for Dedication & Acceptance of Road & Right-of-Way. This motion having been put to vote prevailed, the vote being unanimous.

- Commissioner Hollas talked to a TAC Representative at the Judges & Commissioners Conference regarding this matter. Decided to bring it to court for approval & for all precincts to use from now on.

**#17 – ACCEPTANCE OF DEDICATED ROAD PCT. 2** – Motion by Commissioner Hollas, seconded by Commissioner Fisher to accept the Dedicated Road in Precinct 2, CR 140. This motion having been put to vote prevailed, the vote being unanimous.

- Property Owner – Harry D. Skaggs & wife, Rae Ann Skaggs

**#18 – BIDS / EMERGENCY GENERATOR** – Steve Kallman with S. D. Kallman Engineering read the Bids.

- Teche Contracting LLC = \$179,777.00
- Water Treatment Construction Co. = \$148,120.00
- Jahnz Site Services = \$168,250.00
- Austin Engineering Co. Inc. = \$169,700.00
- Kallman will Tabulate Bids & Issue recommendation to the Court
- Bid to be accepted October 28 2013

**#19 – TAX ABATEMENT / MILLER-STARNES** – Motion by Judge Barkemeyer, seconded by Commissioner Balch to table this item until the October 28, 2013 meeting. This motion having been put to vote prevailed, the vote being unanimous.

**#20 – BEN MILAM VFW POST 2010** – Motion by Judge Barkemeyer, seconded by Commissioner Hollas to approve the Proclamation for the 75<sup>th</sup> Anniversary of the Ben Milam VFW Post 2010. This motion having been put to vote prevailed, the vote being unanimous.

**#21 – THORNDALE CITY & MILAM COUNTY** – Motion by Commissioner Muegge, seconded by Commissioner Fisher to approve the Inter-Local Agreement between the City of Thorndale and Milam County Precinct 4. This motion having been put to vote prevailed, the vote being unanimous.

- To perform certain maintenance on county roads that extend into the city and experience high traffic volumes.

**#22 – HOLIDAYS 2014** – Motion by Commissioner Muegge, seconded by Commissioner Balch to approve the 2014 Holidays as presented. This motion having been put to vote prevailed, the vote being unanimous.

- January 1, Wednesday – New Year’s Day
- January 20, Monday – Martin Luther King Day
- February 17, Monday – President’s Day
- April 18, Friday – Good Friday
- May 26, Monday – Memorial Day
- July 4, Friday – Independence Day
- September 1, Monday – Labor Day
- October 13, Monday – Columbus Day
- November 11, Tuesday – Veteran’s Day
- November 27, Thursday – Thanksgiving day
- November 28, Friday – Day After Thanksgiving
- December 25, Thursday – Christmas Day
- December 26, Friday – Day After Christmas

**#23 – TAX ROLL RESOLUTION** – Motion by Judge Barkemeyer, seconded by Commissioner Muegge to approve the Tax Roll Resolution in the amount of \$10,547,661.99. This motion having been put to vote prevailed, the vote being unanimous.

**#24 - TAX REFUNDS** – Motion by Judge Barkemeyer, seconded by Commissioner Fisher to approve the Tax Refunds in the amount of \$729.51. This motion having been put to vote prevailed, the vote being unanimous.

**#25 BILLS** – Motion by Commissioner Hollas, seconded by Commissioner Balch to approve the payment of bills in the amount of \$314,534.17 as presented to the court. This motion having been put to vote prevailed, the vote being unanimous.

**#26 - ADJOURN** – Motion by Commissioner Fisher, seconded by Commissioner Muegge to adjourn @ 11:25A.M. This motion having been put to vote prevailed, the vote being unanimous.

The above and foregoing Minutes examined and approved in Open Court this 28<sup>th</sup> day of October 23 2013.

\_\_\_\_\_  
County Judge

**State of Texas:**

**County of Milam:**

I, Barbara Vansa, County Clerk, Milam County, Texas, attest that the foregoing is a true and correct accounting of the Commissioners' Court authorized proceedings for October 15, 2013.

\_\_\_\_\_  
**County Clerk and Ex-Officio Member of  
Commissioners' Court, Milam County, Texas**

STATEMENT OF APPROVAL

\_\_\_\_\_  
Commissioner of Precinct No. 1

\_\_\_\_\_  
Commissioner of Precinct No. 3

\_\_\_\_\_  
Commissioner of Precinct No. 2

\_\_\_\_\_  
Commissioner of Precinct No.4

**P O W E R P O I N T  
P R E S E N T A T I O N**

**October 15, 2013**

**Minutes from the October 15, 2013 Milam County Commissioners  
Court meeting ends on**